



SOCIOGRAPHY CHILD POLICY 2025

Purpose of the Document

This document outlines the Sociography Foundation's commitment to protecting the rights and safety of children involved in its activities. It establishes principles, measures, and procedures to ensure their well-being and security.

This policy applies to all Sociography employees, volunteers, contractors, and collaborators engaged in any activities or programs where children may be present, either directly or indirectly.

Guiding Principles:

Child Rights:

- Ø Uphold the rights of children as outlined in the United Nations Convention on the Rights of the Child (CRC).

- Ø Promote children's right to participation, their best interests, and their right to be heard.

- Ø Ensure children's safety in all environments, including activities, workshops, and events organized by Sociography.

- Ø Provide guidance and training to all employees and partners to create child-friendly and safe spaces.

- Ø Take all necessary steps to prevent harm, including physical, emotional, and sexual abuse.

- Ø Conduct thorough background checks, including criminal record verification and child protection training, for all individuals working with children.

- Ø Ensure all staff and collaborators understand the risks of child abuse and the importance of child protection

- Ø Promote awareness and best practices to minimize risks to children

Code of Conduct (Measures):

Ø All employees, volunteers, and contractors must adhere to the following:

Ø Treat children with respect and prioritize their physical and emotional well-being.

Ø Avoid behaviors that could be perceived as harmful, including inappropriate physical contact or speech.

Ø Maintain appropriate boundaries in professional relationships with children.

Ø Obtain prior permission from parents for surveys, questionnaires, or interviews involving children, ensuring they are informed about the questions their children will be asked.

Ø Organize short training sessions for children participating in workshops, training activities, or conferences to inform them of their rights and how to report inappropriate behavior by adults.

Ø Report any suspicions or concerns regarding child abuse or neglect to the designated Child Protection Officer (CPO) immediately.

Procedures

To ensure compliance with this policy, Sociography will appoint a Child Protection Officer (CPO) for every project or activity involving children. The CPO will oversee child protection practices, address concerns, and ensure adherence to this policy. The appointment of a CPO will be determined based on the specific activities planned for each project.

This document will be reviewed annually to maintain its relevance and effectiveness in safeguarding children.